



## LANE COUNTY SMALL ASSOCIATION MINUTES

April 3, 2024

**Meeting Time:** 1:30-4:30 P. M.

**Location:** ODF Western Lane District Office

**Board Members Present:** Kate McMichael; Rick Olson; Wylda Cafferata; Gordon Culbertson; Tom Bauman; Tim Gurton; Gary Jensen; Lauren Grand; Dan Menk

**Guests:** Steve Cafferata; Becca Fain, Theresa Hausser; Ray Noonan

### Agenda

1. Welcome and Check-in
2. Review, amend, approve Agenda
3. Review, amend, approve August 8, 2023 Minutes
4. Review and approve Treasurer's Report
5. Working Group Reports/Updates
6. Old/In-Progress Business
7. New Business/Discussion
8. Partner Updates
9. Announcements/Partner News & Notes/Other
10. Re-Cap/Action Items

#### 1-4

- Kate McMichael called the meeting to order and had everyone introduce themselves. She particularly welcomed member Ray Noonan,
- Rick moved to approve the agenda as presented, Gordon seconded the motion, and it was approved unanimously.
- Gordon Culbertson moved to approve the February minutes, Rick Olson seconded the motion, and it was approved unanimously.
- Gordon Culbertson presented the Treasurer's Report.
  - LCSWA is in good financial standing.
  - As of 4/1/2024, our balance in our checking account was \$ 28, 943.05, our CDs are \$15,570 for a total of \$ 44,513.86
  - Gordon has completed the 990 filing.
  - Gordon noted that we should consider how to allocate some our funds for the benefit of our mission in Lane County. Increasing our ONREF and Forests Today & Forever donations were suggested. Kate will add this item to a future agenda.
  - Gary Jensen moved to approve the Treasurer Report, Tom Bauman seconded the motion, and it was approved unanimously.

#### 5. Working Group Reports/Updates

#### A. Communication

- Kate distributed our new LCSWA business cards and encouraged board members to use them widely as opportunities arise.
- Kate reported that our mailing of the annual meeting notice and proposed by-laws is completed, and thanked Theresa Hausser, Rick Zenn and Wylda Cafferata for help with the process. She noted that for future mailings, the entire board should assist with this time-taking process. Additionally, she noted that the cost of the mailing was over \$800, and in the future she recommends using the postal service only for the 10% of our membership for whom digital mail is problematic.

#### B. Membership

- Rick reported that we have 182 members, and that our list of lapsed members is getting shorter as people renew.
- Wylda thanked Rick for sending a separate list each month of new members. Wylda and Kate will work on a welcome packet to be sent to new members including a LCSWA bumper sticker, a welcome letter, and a LCSWA sticker.

#### C. Tree Farmer of the Year

- Tim reported that John Dugan is happy to be our candidate for Outstanding Tree Farmer of the Year, and that he has found his management plan and is working at bringing it up to date. Steve assigned Tim to complete an OTFS inspection.
- Tim and John will complete the nomination form and submit it to Dick Courter.
- The group discussed logistics for the County Tree Farmer of the Year Tour, and set a tentative date for September 7, 2024. It was agreed that having fire equipment on site for the tour would be valuable. Dan Menk will inquire about ODF availability. It was suggested that the local fire department be contacted. Tim will continue to investigate parking areas. The Board will have a committee visit the property in the summer to determine how board and other volunteers can help prepare for the tour. Tim did not think John would need to tap into LCSWA-allocated funds for property improvements.

#### C. Program

- There is a possibility of a wildflower walk on the Parsio property in May. Kate will check with Laurie
- The Board worked together on planning the agenda for the annual meeting to be held at HJ Andrews Experimental Forest on April 20 from 10 AM to 2 PM.
  - Kate thanked Lauren for suggesting the location and working with the staff at the Forest to help plan their part of the program.
  - The following agenda was decided upon:
    - a. 10:00-10:30: Check in and social time**
    - b. 10:30-11:30: Business meeting including by-law vote and election of board members; Announcement of future workshop on succession planning; OSWA up-date by Gordon/Rick Zenn, and introduction and short talk by Dr. Mark Swanson, Starker Chair.**
    - c. 11:30-Start lunch**
    - d. 12:30-2:00: H.J. Andrews tour/activity**
      - Becca volunteered to supervise the children's activities,
      - It was decided not to hold a raffle, but to issue tickets for door prizes at check-in, and to draw tickets for prizes between parts of morning meeting. Becca

reported we have some prizes left over from last year's meeting, Rick Zenn has contributed an OSWA sweatshirt, and Wylda will contribute a pair of leather gloves from OTFS.

- It was decided to order bag lunches from Great Harvest Bread Company in Eugene. We will offer a choice of 4 sandwiches on the registration form. Wylda will send a list of sandwiches to Kate. We decided to charge \$15 for lunch, which will cover the cost of lunches and the facility fee.
- Kate will arrange for event insurance.
- Wylda & Steve will set up a Tree Farm table.
- Kate will open registration on April 5<sup>th</sup>.

#### D. Seedling Sale

- Many thanks to Lindsay for her excellent work on the Seedling sale. Kate reported that Lindsay found a home for our left-over seedlings with the Friends of Trees program.
- Tom reported we earned about \$400 more than last year. He added that he has noble fir seedlings if any board member would like some.

**6. Old/In-Progress Business:** The following items were moved to the June agenda for discussion: County TFOY signs; Expectations for County TFOY; Outreach ideas including RLID from Fred Sperry, the ODF database, the Extension database; board member recruitment; replacement treasurer; LCSWA annual budget; Policy & Procedure manual.

**9. New Business/Discussion:** New business was postponed to the June meeting.

### **10. Partner Up-Dates**

#### A. OSWA

- Gordon announced that OSWA is embarking on a History Project that Lane County will pilot. It will include interviews with old-timers. Gordon is leading this effort and requested anyone interested in helping contact him.
- Registration is now open on the OSWA web site for the Oregon Family Forest Convention sponsored by OSWA and OTFS.

#### B. OSU Extension

- Lauren Grand reported that many activities are taking place or are planned including the Master Woodland Manager program that will meet through June, work force development classes at both Sheridan and Cottage Grove High Schools, evening classes on fire and wildlife habitat at Lane Community College, a carbon publication on programs for small forest owners, and one on redwood management.
- LEAF, the Landowner Experience After Fire survey, is open through May.
- Lauren is the new Chapter Chair for OSAF, Oregon Society of American Foresters.

#### D. ODF

- The public comment period on post-disaster salvage rule-making is open. Board members discussed the negative impact of the proposed ruling to allow no salvage in riparian areas. Dan Menk encouraged land owners to file for alternative plans prior to June when it is likely these rulings will go into effect. Landowners are encouraged to send in testimony against the proposed ruling and to include photos if possible.

<ul style="list-style-type: none"><li>• Dan advised landowners to get their burn piles burned prior to May.</li><li>• There has already been an wildfire in Sweet Home. The cause is under investigation; it was most likely an operator's warming fire.</li></ul>
<b>11. Announcements</b> <ul style="list-style-type: none"><li>• LCSWA Annual Meeting April 20</li><li>• Oregon Family Forest Convention June 12-15.</li></ul>
<b>12. ReCap/Action Items:</b> See Minutes
<b>13. Next Meeting: June 5 at 1:30 at the Eastern Lane ODF office.</b>
<b>14. Kate adjourned the meeting at 4:30 PM</b>

Wylde Cafferata  
LCSWA Secretary